

## **FOOD PANTRY ASSOCIATE**

**Full Time**

WHEAT Community Connections, a direct service of the United Way of Tri-County, is seeking a Food Pantry Associate to work in our on-site food pantry.

### **KEY RESPONSIBILITIES:**

The Food Pantry Associate is responsible for picking up, receiving, stocking, and distributing all food that comes into the Food Pantry and Cafe; ensuring all clients are treated with dignity and respect; managing all inventory; and ensuring a clean, safe and sanitary work environment.

### **PREFERRED SKILL SET:**

- A minimum of 1-2 years in food service operations (ServSafe certification a plus)
- High level of flexibility, working in an everchanging environment.
- Must be bi-lingual (English and Spanish) and have the ability to communicate effectively orally and in writing, including spelling, grammar, and punctuation
- Exceptional customer service skills
- Ability to establish effective professional relationships internally and externally with people at all levels
- High level organizational skills and ability to successfully prioritize and multi-task
- Must have a valid MA driver's license with a verifiable good safety record
- Ability to drive a box truck
- Ability to lift up to 40 lbs.

### **About United Way of Tri-County, Inc.**

United Way of Tri-County is an independently-governed 501(c)3 nonprofit organization connected to a network of more than 1,300 local United Ways through United Way Worldwide. We have our own board of directors and focus on finding local solutions for the 34 communities we serve. Our strategic approach to community problem solving concentrates on collaboration and results. We achieve results through providing direct United Way owned and operated services and the support of programming provided by our trusted community partners. United Way advances the common good as MetroWest's largest community-based investor in Health, Education, Financial Stability and Basic Human Needs – the building blocks for a productive and happy life. We believe that everyone deserves the opportunity to become a productive, self-sufficient member of society. Last year alone we invested over 7 million dollars in programs and

services that truly impact people's lives. When we Live United, we can tackle the toughest problems and make every neighborhood in the MetroWest/495 Corridor, a place where people can realize their dreams.

We invite you to be part of the change.

We are an Affirmative Action/Equal Opportunity Employer.